



DATE: May 20, 2020

AGENDA ITEM # 4

TO: Parks and Recreation Commission
FROM: Donna Legge, Recreation & Community Services Director
SUBJECT: Informational Items

RECOMMENDATION

Receive information and announcements from City staff

Response to COVID-19

Directly from City of Los Altos Web Page:

Virtual Recreation Center Ideas Survey
What would you like to see on the Virtual Recreation Center?
https://www.losaltosca.gov/community/page/open-city-hall#peak_democracy

Virtual Recreation Center
<https://www.losaltosca.gov/recreation/page/virtual-recreation-center>

COVID 19-Resource Page
<https://www.losaltosca.gov/citymanager/page/covid-19-resource-page>

Senior Connection Helpline
<https://www.losaltosca.gov/citymanager/page/senior-connection>

Community Connection Helpline
<https://www.losaltosca.gov/citymanager/page/community-connection>

**Press Release: Los Altos Expands Virtual Recreation during Shelter-in-place.
See attached (Attachment A).**

Staffing Update

Due to impacts of COVID-19, The City has suspended the recruitment of the Youth and Camp Recreation Coordinator and Management Analyst Fellow, until further notice.

Sustainable and Energy Independence Subcommittee Meeting

Staff is working with the Environmental Commission liaison to secure a meeting with the Subcommittee.

Halsey House Informational Presentation

Staff is working with the Historical Commission Liaison to secure a future date for an informational presentation to the Parks and Recreation Commission.

Naturescape Update

According to Municipal Services Director many Hernandez, the Naturescape Project in Redwood Grove has been delayed. The project will be completed in-house, by the Municipal Services Department, together, with a contracted landscape architect to create the layout plan. Due to turnover in staff and the existing shelter-in-place order, the project will continue to be delayed until spring of 2021.

Operation & Strategic Planning

Staff is currently working with Blue Point Planning to review of the current department organizational structure, and a future organizational plan including staffing, programming, operations, policies and procedures to support the new Community Center. Initial work includes two surveys issued to Recreation & Community Services Department staff (12) and stakeholders (125). Additional stakeholders (48) will be invited to participate in six small focus groups of eight (8) people. One-on-one interviews will be held with six (6) individuals. Staff is currently in the process of hiring a consultant to conduct a scientific survey to solicit input from the community regarding program and facility needs related to the new Community Center.

The Parks and Recreation Commission was invited to participate in the survey on May 7, 2020 with a deadline to take the survey by May 20, 2020. The Commission will also be invited to be a part of the small focus group meetings.